

Rick Soldin

Print & Digital Book Production Specialist

Goal

Work with multiple clients producing quality books from manuscript through design & layout for print and digital distribution.

Experience Summary

- 30 years' experience in book publishing industry.
- Clientele consists of large to small publishers and self-publishing authors.
- Create books in many genres of the industry. (Not limited to; Education, Business, Trade, Religion, Biographies.)
- Established a publishing support company that assist publishers with all their book and media needs.
- Produce products for large to small printing presses and POD services.
- Create digital book formats for sale and distribution.

780 Hamilton Road H4,
Blountville, TN 37617

Phone: 423-833-8569

Email: rick@book-comp.com

Website: book-comp.com

EXPERIENCE

Print/Digital Book Production Specialist Freelancer

Blountville, TN
2009–present

- Print design and layout. Black & white through multi-color.
- Electronic book (eBook) design, layout, converting, and coding.
- Organize, create, update, and maintain art program for each project.
- Collaborate with clientele to establish book structure for their client's base usage.
- Highly experienced with all major book production software and procedures.
- Establish design consistency methods and templates for all books in coherent series.

Electronic Publishing Services, Inc. Composition Production Specialist

Jonesborough, TN
1989–2009

- Managed all aspects of owning and administrating a multi-person company.
- Organized and maintained schedules to coincide with client workload.
- Created, edited, and approved page designs and art programs for book layouts.
- Oversaw editing, proofreading, indexing, and other processes during production.
- Sustained high-quality standards for all work produced by employees and myself.
- Incorporated new technology and industrial processes into work procedures.
- Preserved sound relations with existing clientele and acquired new clients.

Arcata Graphic's, Kingsport, TN Electronic Artist and Supervisor

Kingsport, TN
1988–1990

- Created and maintained an electronic art department.
- Established the use of electronic art in books and produced entire art programs.
- Collaborated with leaders to create processes of integrating new technology into current procedures.
- Maintained weekly reports of processes and the advancement of technology in electronic publishing conversion.
- Researched and worked with current technology to establish techniques for producing complete books electronically.

COMPUTER

- Adobe (InDesign, Photoshop, Acrobat, Illustrator, other apps in the Creative Cloud)
- QuarkXPress
- Microsoft Office (Word, Excel)
- Apple Macintosh (All software, hardware and troubleshooting).

EDUCATION

High school diploma; Self-educated computer skills as evolving with technology; Individual specialty seminars and online training in publishing, design, Internet, photo manipulation, and communications.